

PICKENS COUNTY

POLICY AND PROCEDURES
FOR DISSEMINATING DATA

Approved by:

Alan Ours, County Administrator

Date

I. South Carolina Public Record Laws

A. The following fees and schedules are developed in compliance with the South Carolina Code of Laws; in particular the South Carolina Freedom of Information Act (FOIA) and the Family Privacy Protection Act of 2002. More detailed information concerning these laws can be found by way of the South Carolina Legislature.

B. The following quotation was obtained from the South Carolina Legislature Code of Laws website. Pickens County is required by the Family Privacy Protection Act of 2002 to present this section of the law to all requestors of data.

FAMILY PRIVACY PROTECTION ACT OF 2002

SECTION 30-2-50. Use of personal information for commercial solicitation prohibited; penalties.

(A) A person or private entity shall not knowingly obtain or use any personal information obtained from a public body for commercial solicitation directed to any person in this State.

(B) Every public body shall provide a notice to all requestors of records under this chapter and to all persons who obtain records under this chapter that obtaining or using public records for commercial solicitation directed to any person in this State is prohibited.

(C) All state agencies shall take reasonable measures to ensure that no person or private entity obtains or distributes personal information obtained from a public record for commercial solicitation.

(D) A person knowingly violating the provisions of subsection (A) is guilty of a misdemeanor and, upon conviction, must be fined an amount not to exceed five hundred dollars or imprisoned for a term not to exceed one year, or both.

Appendix A

PICKENS COUNTY
DEPARTMENT OF GEOGRAPHIC INFORMATION SYSTEMS
(864) 898-5876

FEES FOR COUNTY GIS DIGITAL DATA

GIS Data Layers can be Purchased in the Following Basic Categories:

- Planimetric Layers, e.g. Streets, Hydrology (Full County Coverage)-----\$25.00
- Topography – Digital Terrain Models (Full County Coverage)-----\$100.00
- Parcel Layer (Full County Coverage)-----\$60.00
- Black and White Digital Orthophotography (Full County Coverage)-----\$100.00
- Black and White Digital Orthophotography (Single Tile)-----\$5.00
- True Color Digital Orthophotography (Full County Coverage)----- \$300.00
- True Color Digital Orthophotography (Single Tile)----- \$15.00

Notes:

Digital data layers outlined above are available on the following media only: CD

Digital parcel, and planimetric data are available in ARC/Info format, or Shapefile format. The digital orthophotography is available in Lizard Tech’s Mr. Sid format. Formats other than the aforementioned will be considered Value Added Products. See below for pricing.)

The digital data layers defined above can be clipped to desired areas. Please check with the GIS Development Staff concerning your specific needs. The cost for Data Clips are \$50.00.

Value Added Digital Products and Services are available on a time and materials basis. Intra-County projects and duties of the Custodian department will have priority over requests made by Non-County Agencies and the public. The system time required will be billed at \$30.00 per hour and GIS Development Staff time at \$20.00 per hour. These charges will be billed in 30 minute increments. These charges apply when special software development is required.

Appendix B

PICKENS COUNTY
DEPARTMENT OF GEOGRAPHIC INFORMATION SYSTEMS
(864) 898-5876

COMPUTER PLOTS

COLOR OR HIGH DENSITY PLOTS OF "WHOLE COUNTY" OR PARTIAL COUNTY TYPE MAPS

Letter or Legal Size-----	\$3.00
Ledger Size (11"x17")-----	\$5.00
Large Format Paper (Greater than 11"x17")-----	\$8.00

COLOR OR HIGH DENSITY PLOT OF TAX MAP

Large Format only (30"x36")-----	\$8.00
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COPIES FROM EXISTING HARDCOPIES (AERIALS INCLUDED)

.50 Cents Per Square Foot

NOTE: Value Added Map Products and Services are available on a time and materials basis. Intra-County projects and duties of the Custodian department will have priority over requests made by Non-County Agencies and the public. The system time required will be billed at \$30.00 per hour and the GIS Staff time at \$20.00 per hour. These charges will be billed in 30 minute increments. These charges apply when special file set up or record format is required.

Appendix C

PICKENS COUNTY
DEPARTMENT OF INFORMATION SYSTEMS
(864) 898-5882

FEES FOR COUNTY DIGITAL DATA

Data can be Purchased in the Following Basic Categories:

- CAMA Data (Microsoft Access Format)----- \$60.00
(Any other format will be considered a Value Added Product; see below for pricing.)
- Annual Lender Payment Files (Entire County) (ASCII format) ----- \$250.00
(For Electronic payment of taxes. No charge if requestor is Mortgage holder. Charge only applies to Service Bureaus that provide this information to small mortgage companies.)
(Not available to general public, only available to Mortgage Companies or Service Bureaus)
(Any other format will be considered a Value Added Product; see below for pricing.)

Notes: Digital data outlined above are available on the following media only: CD

FEES FOR COUNTY HARDCOPY REPORT PRODUCTS

- Report (Letter Size)----- \$0.25/pg
(Value Added Pricing will apply to custom reports; see below for pricing)

Note: Value Added Products and Services are available on a time and materials basis. Intra-County projects and duties of the Custodian department will have priority over requests made by Non-County Agencies and the public. The system time required will be billed at \$30.00 per hour and the IS Staff time at \$20.00 per hour. These charges will be billed in 30 minute increments. These charges apply when special software development is required.

Appendix D

PICKENS COUNTY
DEPARTMENT OF THE ASSESSOR
(864) 898-5871

FEES FOR COUNTY HARDCOPY REPORT PRODUCTS

- Report (Letter Size)-----\$0.25/pg
(Value Added Pricing will apply to custom reports; see below for pricing)
- CAMA and Website Printouts -----\$0.25/pg
(No charge if owner of property)

Note: Value Added Products and Services are available on a time and materials basis. Intra-County projects and duties of the Custodian department will have priority over requests made by Non-County Agencies and the public. The system time required will be billed at \$30.00 per hour and the IS Staff time at \$20.00 per hour. These charges will be billed in 30 minute increments. These charges apply when special report development is required.

Appendix E

PICKENS COUNTY
REGISTER OF DEEDS
(864) 898-5868

FEES FOR COUNTY HARDCOPY REPORT PRODUCTS

- Microfilm (All Sizes)-----\$0.75/pg
- Photocopy (Letter or Legal) -----\$0.50/pg
(Ledger 11x17)-----\$1.00/pg

Appendix F

PICKENS COUNTY ALL OTHER DEPARTMENTS

FEES FOR COUNTY HARDCOPY REPORT PRODUCTS

- Printer generated copies (Letter or Legal)-----\$0.25/pg
(Ledger 11x17)-----\$0.50/pg

- Photocopy (Letter or Legal)-----\$0.25/pg
(Ledger 11x17)-----\$1.00/pg

- Shipping / Handling
 - Letter Size-----\$2.00 plus postage
 - Large Envelope-----\$3.00 plus postage
 - Tube Size-----\$4.00 plus postage



PICKENS COUNTY DATA ORDER FORM

Product	Unit Price	Quantity	Amount Enclosed

	Requestor	Ship To
Name		
Address		
Suite/Apt		
City		
State		
Zip		

Requesters will be charged an additional \$25.00 for returned checks.

ACKNOWLEDGEMENT OF COPYRIGHT PICKENS COUNTY PRODUCTS

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ACKNOWLEDGEMENT OF DISCLAIMER OF LIABILITY

The Data is provided “as is” without warranty or any representation for accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, and fitness for or the appropriateness for use rests solely on the requester. Pickens County makes no warranties, express or implied, as to the use of the Data. **THERE ARE NO IMPLIED WARRANTIES OR WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY, AND PICKENS COUNTY SHALL HAVE NO LIABILITY FOR ACTUAL OR CONSEQUENTIAL LOSSES ARISING FROM USE OF THE DATA.** The requester acknowledges and accepts the limitations of the Data, including the fact that the Data is dynamic and is in a state of maintenance, correction and update.

Your signature below indicates that you have reviewed and accept the above information regarding copyright, liability, and disclosure of privacy rights. In addition, it acknowledges that you have been presented with, read and understand the Pickens County Data Dissemination Policy. A copy of this acknowledgement will be maintained at Pickens County.

Acknowledged _____, Association _____
Name (print) Individual/Company

Signature Date

-----Official Use Only-----

Receipt #	Employee	Date Received	Date Shipped
		Walk-In	Mail