

**PICKENS COUNTY**

**CLERK OF COURT**

**MISSION**

The mission of the Clerk of Court is to aid county citizens who are affected by the court system.

**GOALS**

- Computer training for all employees to keep up with rapidly growing computer technology
- To continue to ensure child support payments are posted and mailed within 24 hours
- Cross training within each department to be able to better serve the public
- To encourage each employee to reach their potential personally and professionally
- To encourage each employee to work toward providing friendly and courteous service

**PRIOR YEAR ACCOMPLISHMENTS**

No accomplishments were submitted.

**BUDGET HIGHLIGHTS**

There are no significant changes in the FY 2009 budget.

**WORKLOAD INDICATOR**

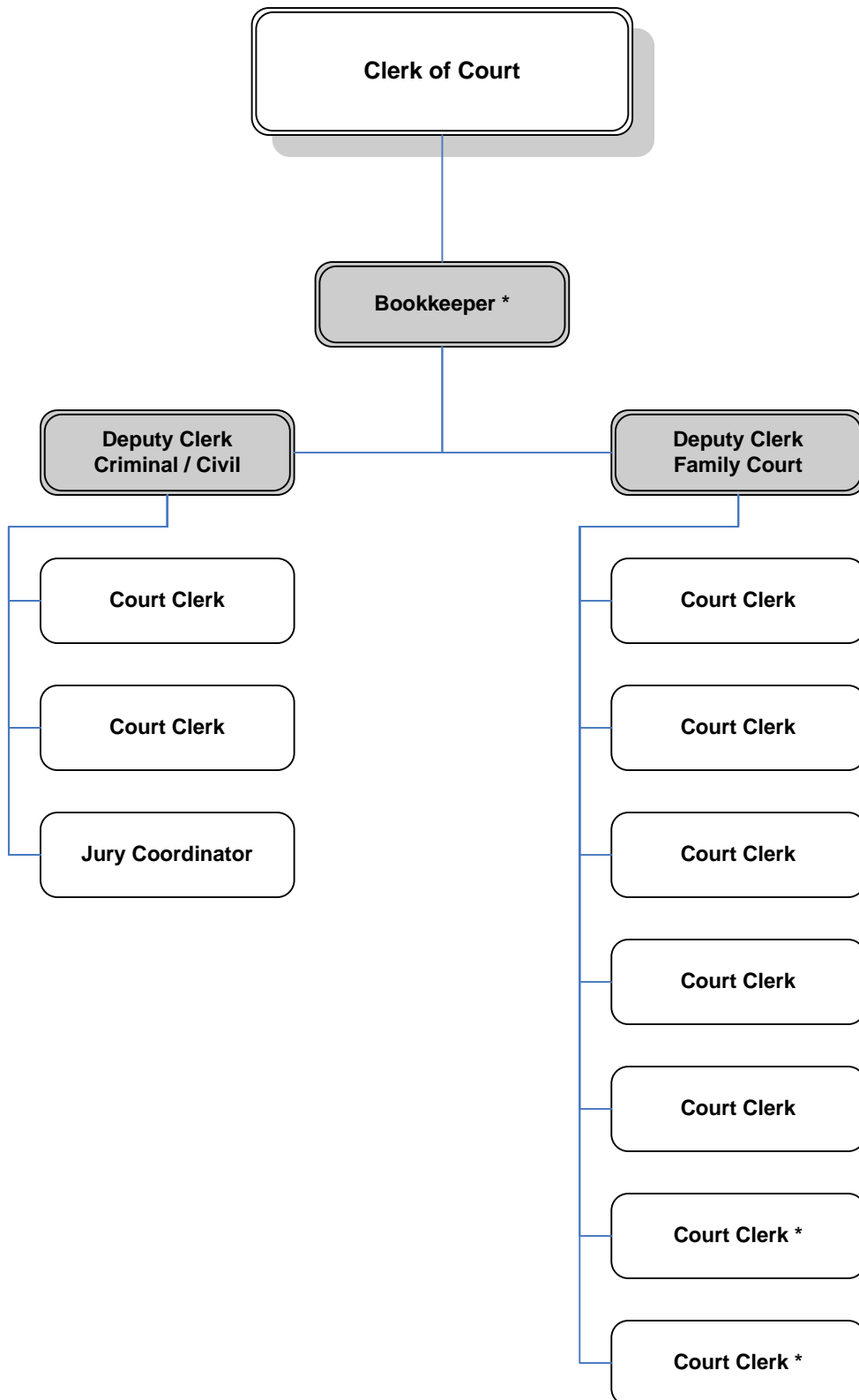
	<b>FY 2004 ACTUAL</b>	<b>FY 2005 ACTUAL</b>	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>
<b>Family Court Division:</b>				
Juvenile Cases filed	439	494	553	375
DR Cases filed	1,482	1,289	1,353	1,244
Checks written	52,610	52,141	54,748	51,003
<b>Civil &amp; Criminal Court Division:</b>				
Civil Cases filed	1,907	1,905	1,905	1,923
Warrants received	3,344	4,041	4,768	3,385

**DEPARTMENT SUMMARY**

	<b>FY 2005 ACTUAL</b>	<b>FY 2006 ACTUAL</b>	<b>FY 2007 BUDGET</b>	<b>FY 2008 BUDGET</b>
Personnel Services	\$ 444,504	\$ 459,598	\$ 490,053	\$ 537,245
Supplies & Materials	42,242	21,659	42,460	26,450
Contractual Services	82,121	85,604	95,759	102,959
Other	-	-	-	-
Capital	4,716	-	-	-
<b>Total</b>	<b>\$ 573,583</b>	<b>\$ 566,861</b>	<b>\$ 628,272</b>	<b>\$ 666,654</b>
<b>Total Positions</b>	<b>13</b>	<b>13</b>	<b>14</b>	<b>14</b>

NOTE: The bookkeeper and two court clerks are paid out of Title IV-D Funds

CLERK OF COURT



**PROBATE COURT**

**MISSION**

The mission of the Probate Court is to provide county citizens personal service with the compassion, fairness and professionalism deserved in all aspects of our jurisdiction; also, to prepare and safeguard complete and accurate records for the future.

**GOALS**

- **CONFERENCE ROOM:** To provide a place for attorneys and families to confer and make settlements before or during hearings
- **EDUCATION:** To provide seminars on changing statutes, codes and procedure; and, to prepare a concise and relevant dictionary of legal terms for personal representatives
- **RECORDS:** Continuing to keep records in a condition necessary to produce an audit in compliance with Court Administration; to continue to scan all documents for access by computer; and, to completely research completing the scanning process of the older files faster
- **SCANNING:** Researching the possibility of scanning all estate records back to 1828 for security, safety and availability for the public
- **MARRIAGE LICENSES:** Continuing to key older marriage licenses into computer to allow faster, more efficient and more consistent information for the public

**PRIOR YEAR ACCOMPLISHMENTS**

- **NEW PRINTER AND SOFTWARE:** Marriage Licenses are now printed in triplicate with better quality and appearance. Marriage Certificates, printed with gold seals, are a better quality and appearance.
- **PAMPHLET:** Designed, printed and distributed a new Pickens County Probate Brochure
- **COUNTY DAY:** Good response from the public at Pickens County Day at the Flea Market

**BUDGET HIGHLIGHTS**

There are no significant changes in the FY 2009 budget.

**WORKLOAD INDICATOR**

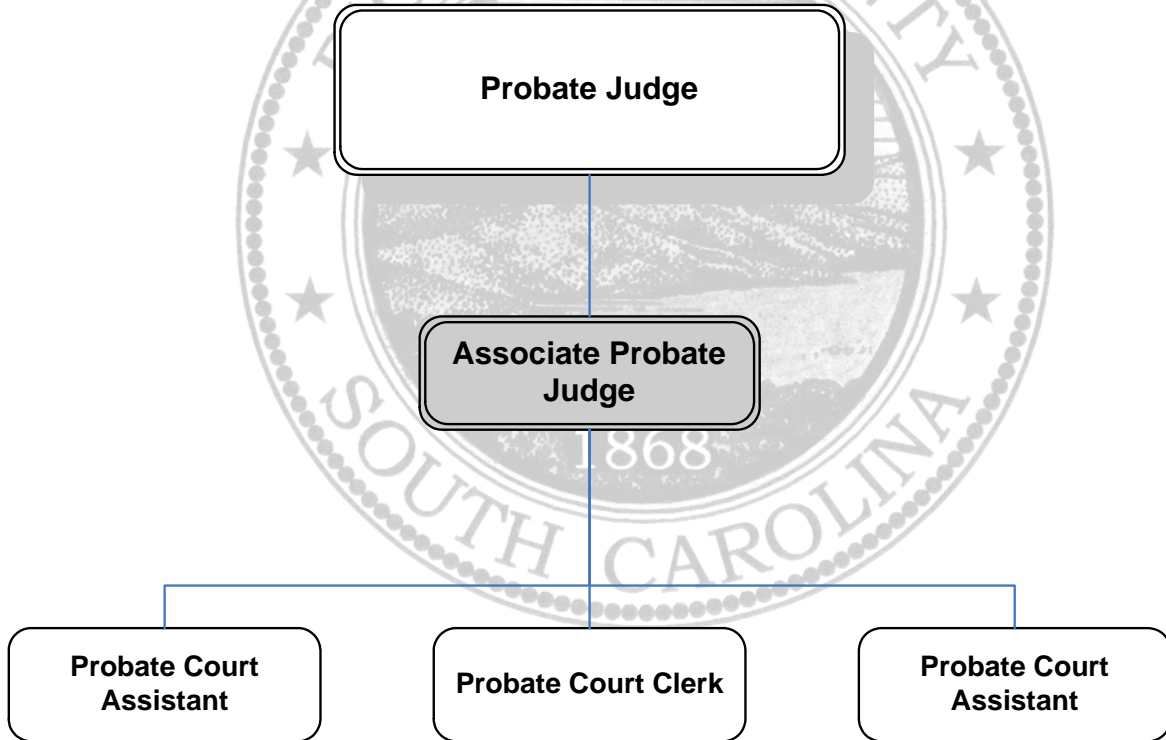
	<b>FY 2004 ACTUAL</b>	<b>FY 2005 ACTUAL</b>	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>
Estate Cases	661	694	720	716
Protective Proceedings Cases	21	32	19	35
Commitment Proceedings Cases	266	233	303	378
Marriage License Applications	793	801	769	796
Marriage Licenses Issued	721	725	705	742
Marriage Ceremonies	129	141	153	161
Hearings	100	104	76	90

**PICKENS COUNTY**

**PROBATE COURT**

**DEPARTMENT SUMMARY**

	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 BUDGET</b>
Personnel Services	\$ 219,325	\$ 229,574	\$ 247,463	\$ 264,040
Supplies & Materials	12,171	10,447	7,993	8,181
Contractual Services	11,174	5,616	5,635	6,154
Other	-	-	-	-
Capital	-	-	-	-
<b>Total</b>	<b>\$ 242,670</b>	<b>\$ 245,637</b>	<b>\$ 261,091</b>	<b>\$ 278,375</b>
<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>



**PICKENS COUNTY**

**MAGISTRATE'S OFFICE**

**MISSION**

The mission of the Pickens County Magistrate's Court is to impart fair and expeditious justice to all defendants and litigants who come before our Courts.

**GOALS**

- Centralize the four Magistrate Court locations to a single facility to provide more efficient and effective service
- Return criminal jury trial docket to current status
- Continue to provide expedient and courteous service to the public

**PRIOR YEAR ACCOMPLISHMENTS**

No accomplishments were submitted.

**BUDGET HIGHLIGHTS**

There are no significant changes in the FY 2009 budget.

**WORKLOAD INDICATOR**

	<b>FY 2004 ACTUAL</b>	<b>FY 2005 ACTUAL</b>	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>
Criminal Filings	4,471	5,736	5,585	4,616
Criminal Dispositions	4,647	4,822	3,251 *	2,960+
Civil Filings	2,833	2,703	2,895	2,930
Civil Dispositions	2,389	2,357	2,292	2,903
Traffic Filings	6,754	8,341	10,560	9,245
Traffic Dispositions	7,772	7,959	10,049	10,189

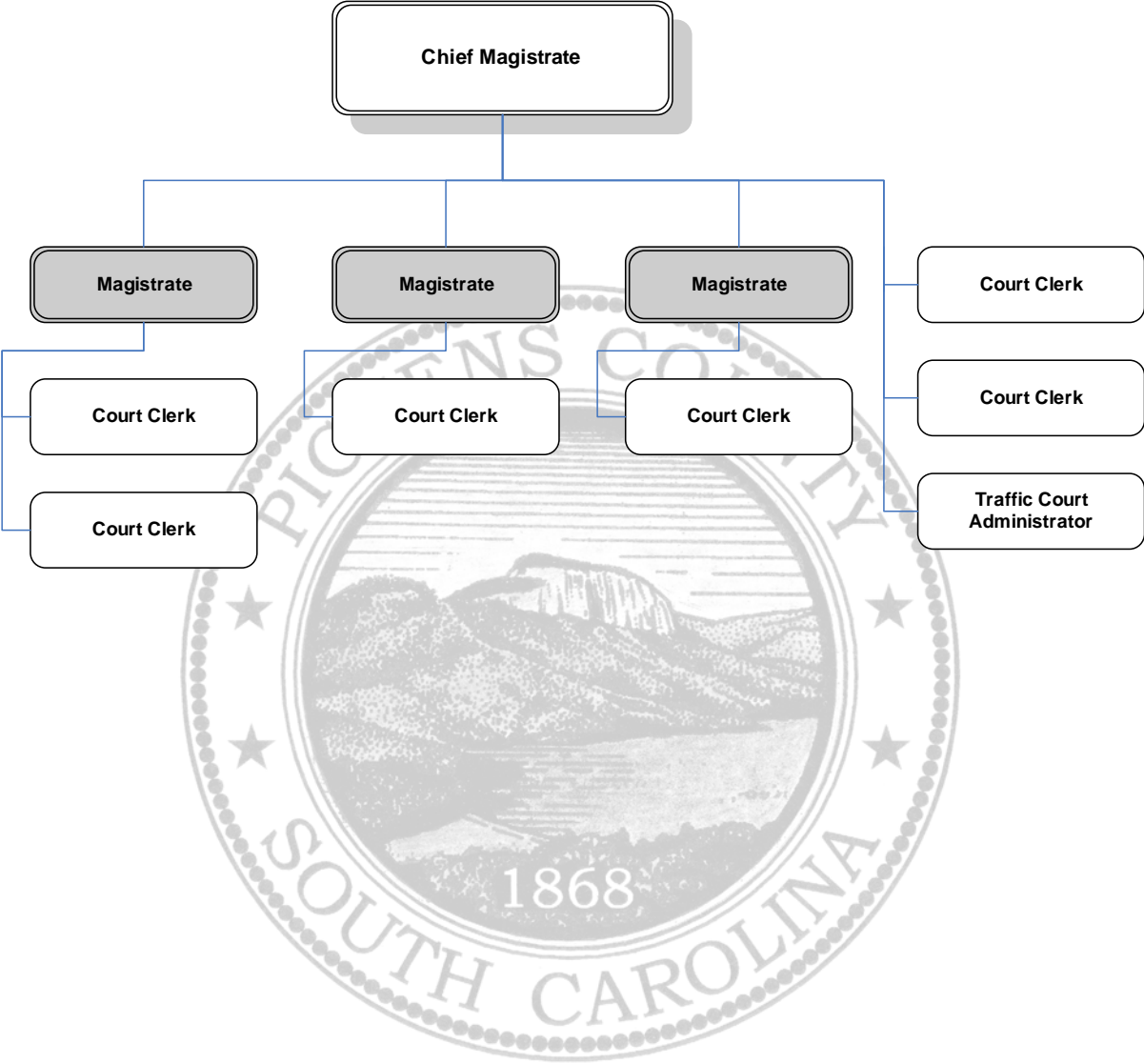
\*Does not include 1,404 cases transmitted to Court of General Sessions for final disposition

+Does not include 1,893 cases transmitted to Court of General Sessions for final disposition

**DEPARTMENT SUMMARY**

	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 BUDGET</b>
Personnel Services	\$ 516,097	\$ 535,412	\$ 559,935	\$ 604,724
Supplies & Materials	19,227	24,330	34,063	29,890
Contractual Services	78,998	73,761	74,037	77,715
Other	-	-	-	-
Capital	-	-	-	-
<b>Total</b>	<b>\$ 614,322</b>	<b>\$ 633,503</b>	<b>\$ 668,035</b>	<b>\$ 712,329</b>
<b>Total Positions</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

MAGISTRATE'S OFFICE



**SOLICITOR'S OFFICE**

**MISSION**

The mission of the Solicitor's Office is to represent the state in the adjudication of criminal matters in Circuit Court in Pickens County.

**GOALS**

- To continue to represent county citizens by disposing fairly of all criminal charges in an efficient and timely manner

**PRIOR YEAR ACCOMPLISHMENTS**

No accomplishments were submitted.

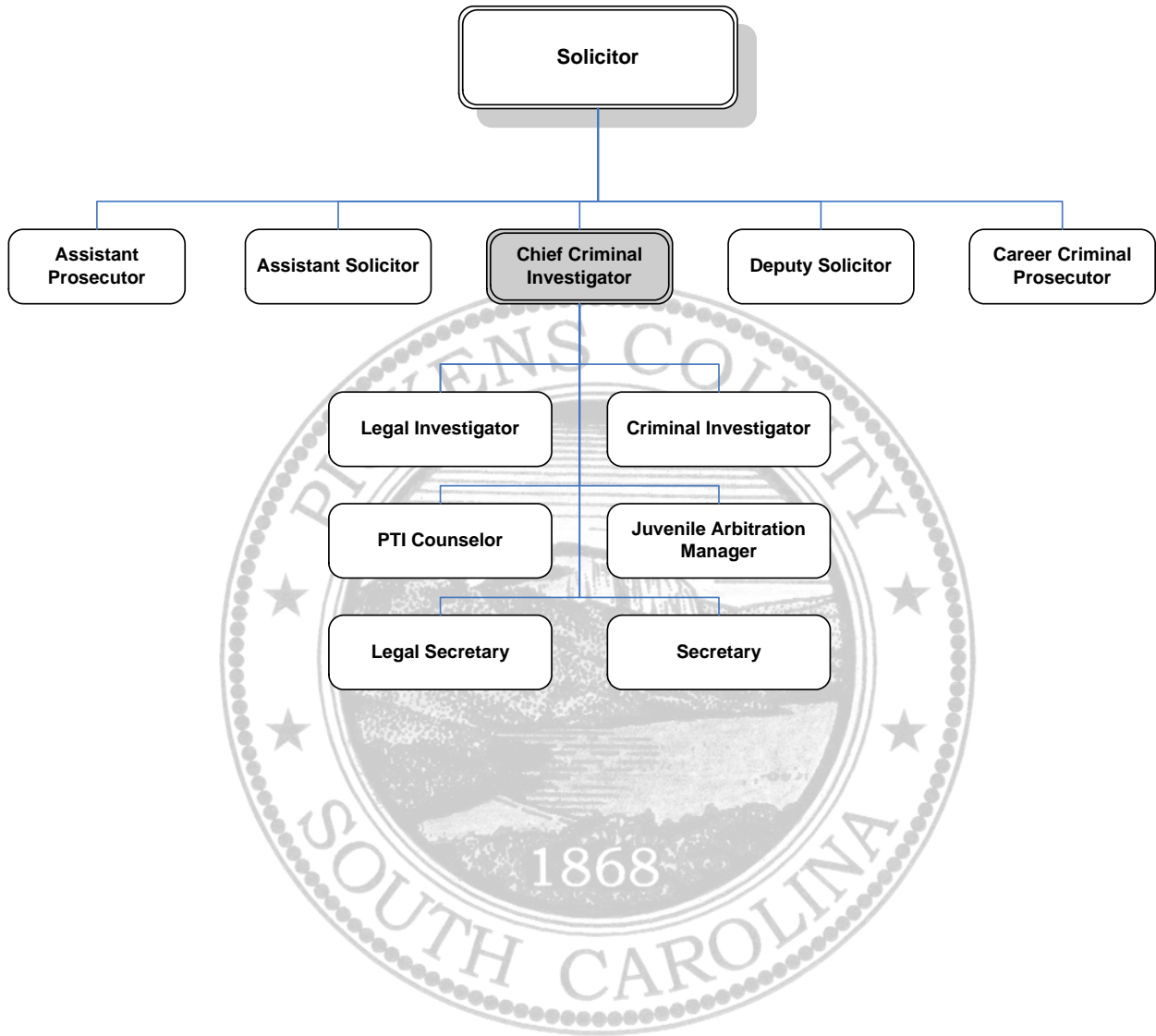
**BUDGET HIGHLIGHTS**

There are no significant changes in the FY 2009 budget.

**DEPARTMENT SUMMARY**

	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 BUDGET</b>
Personnel Services	\$ 623,370	\$ 639,674	\$ 687,648	\$ 718,910
Supplies & Materials	8,453	9,999	8,364	10,764
Contractual Services	34,627	37,318	38,144	38,142
Other	-	-	-	-
Capital	-	-	-	-
Total	\$ 666,451	\$ 686,991	\$ 734,156	\$ 767,816
Total Positions	11	11	11	11

SOLICITOR'S OFFICE





**PICKENS COUNTY**

**LEGISLATIVE DELEGATION**

**MISSION**

The mission of the Legislative Delegation is to serve the residents of Pickens County by preserving, protecting and defending the Constitutions of South Carolina and of the United States.

**GOALS**

- To have a central location for county residents to be able to reach and/or meet with their state legislators
- To serve county residents by answering questions, helping to resolve problems with county or state agencies and listening to concerns
- To represent county residents' views and concerns during General Assembly to ensure their values are upheld

**PRIOR YEAR ACCOMPLISHMENTS**

No accomplishments were submitted.

**BUDGET HIGHLIGHTS**

There are no significant changes in the FY 2009 budget.

**DEPARTMENT SUMMARY**

	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 BUDGET</b>
Personnel Services	\$ 12,953	\$ 13,620	\$ 19,176	\$ 19,780
Supplies & Materials	804	721	1,025	1,025
Contractual Services	9,414	9,364	9,416	9,848
Other	-	-	-	-
Debt Service	-	-	-	-
Capital	-	-	-	-
Total	\$ 23,170	\$ 23,705	\$ 29,617	\$ 30,653
Total Positions	1	1	1	1