

**PICKENS COUNTY**

**BUILDING CODES DEPARTMENT**

**MISSION**

Building Codes Administration is committed to protecting the lives, property and welfare of county residents through the enforcement of adopted local and international codes.

**GOALS**

- Provide a preeminent permitting and inspection service to the residents, design and construction professionals of Pickens County
- Provide professional inspections in all construction disciplines within 24 hours of requests
- Respond to citizen concerns regarding ordinance violations in a professional, timely and courteous manner
- Coordinate commercial plans review service with design professionals and contractors
- To educate and train all inspectors and staff on current and newly adopted applicable building codes and departmental procedures

**PRIOR YEAR ACCOMPLISHMENTS**

No accomplishments were submitted.

**BUDGET HIGHLIGHTS**

- Moved Mobile Home Specialist from Tax Assessor Office

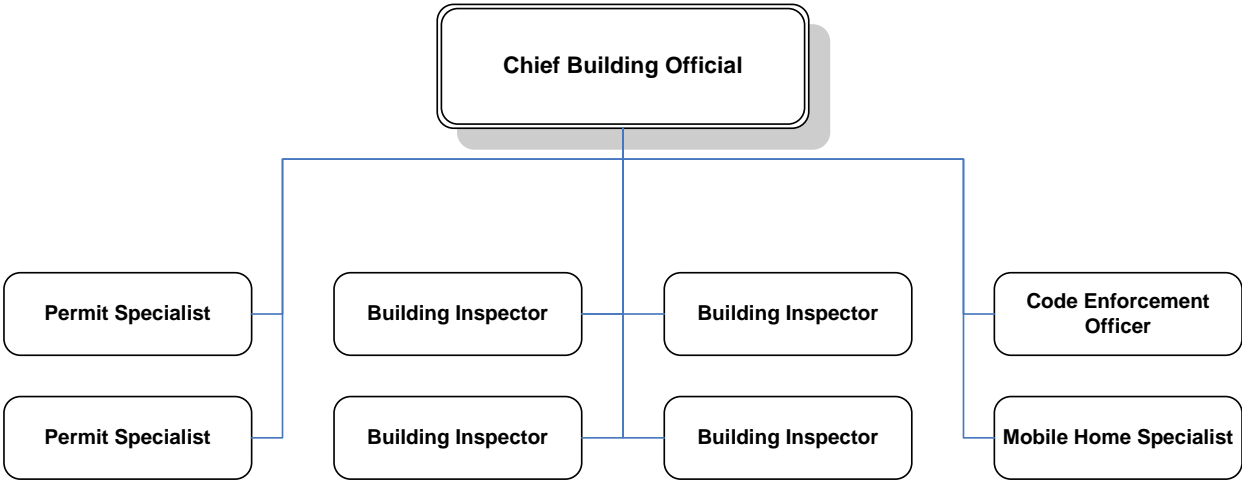
**WORKLOAD INDICATOR**

	<b>FY 2004 ACTUAL</b>	<b>FY 2005 ACTUAL</b>	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>
Residential Permits issued	826	857	973	845
Commercial Permits issued	104	123	115	17
Residential & Commercial Permit Valuation	\$113,330,000	\$ 99,000,000	\$116,000,000	\$109,086,000
Individual Code Inspections	5,800	6,500	9,639	10,039
Ordinance & Code complaints	423	354	204	218

**DEPARTMENT SUMMARY**

	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 BUDGET</b>
Personnel Services	\$ 375,178	\$ 377,685	\$ 417,271	\$ 492,850
Supplies & Materials	22,891	19,583	27,346	31,925
Contractual Services	11,517	23,005	26,754	11,797
Other	-	-	-	-
Capital	39,284		5,750	-
<b>Total</b>	<b>\$ 448,870</b>	<b>\$ 420,273</b>	<b>\$ 477,121</b>	<b>\$ 536,572</b>
<b>Total Positions</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>9</b>

BUILDING CODES DEPARTMENT



**E-911 ADDRESS AND INFORMATION DEPARTMENT**

**MISSION**

The mission of the E-911 Address and Information Department is to provide citizens with the most up-to-date, integrated public safety system on the market. This is accomplished by providing, maintaining and updating all of the numerous databases and providing the most current 911 equipment to our emergency personnel. This will provide for a safe and enjoyable community for county residents.

**GOALS**

- Continue the process of verifying, confirming and correcting site addresses located in Computer Aided Mass Appraisal (CAMA). This requires confirmation of approximately 100,000 addresses.
- Continue to perform daily E-911 functions, i.e. addressing, database maintenance, GPS mapping of private roads, new subdivisions, etc.
- Coordinating with all three Public Service Answering Points (PSAP) in maintaining the best possible data to assure the proper handling of 911 calls received from landline phones, wireless phones and VoIP phones

**PRIOR YEAR ACCOMPLISHMENTS**

- Provided GIS Mapping Department information (Arc-Reader) to emergency service positions. All emergency service personnel are viewing the same map provided to our E-911 dispatchers.
- Created a third PSAP by bringing Clemson University online. They have a two position PSAP with the same equipment as the other PSAPs (Pickens County Sheriff and Easley Police Department).
- Provided United States Census 2010 updated/corrected list of all addresses currently assigned with the exception of commercial addresses

**BUDGET HIGHLIGHTS**

There are no significant changes in the FY 2009 budget.

**WORKLOAD INDICATOR**

	<b>FY 2004 ACTUAL</b>	<b>FY 2005 ACTUAL</b>	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>
Address Assignee verified	2,003	1,876	1,792	1,864
Private Drives	48	53	52	18
County Roads named	5	5	2	16
New Roads	53	63	71	11
New Subdivisions	8	9	15	15

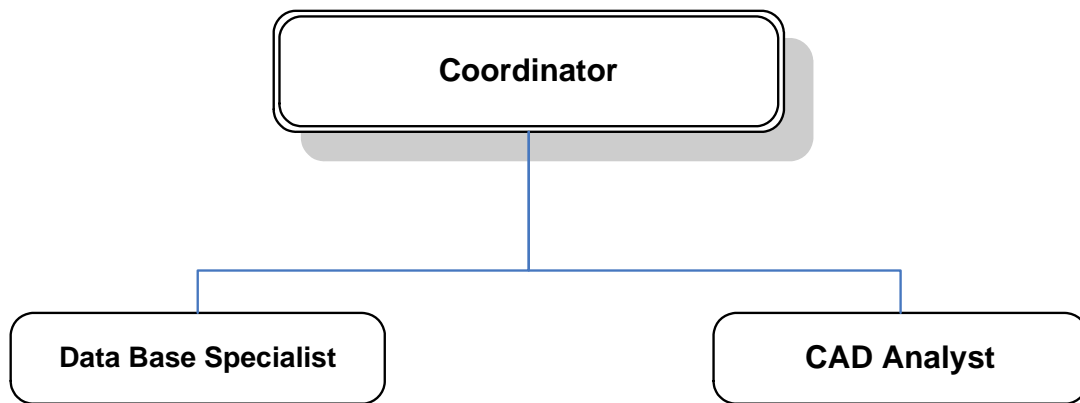
**PICKENS COUNTY**

**E-911 ADDRESS AND INFORMATION DEPARTMENT**

**DEPARTMENT SUMMARY**

	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 BUDGET</b>
Personnel Services	\$ 94,485	\$ 104,594	\$ 109,851	\$ 114,254
Supplies & Materials	3,506	3,434	5,650	11,350
Contractual Services	6,106	2,622	2,612	2,703
Other	-		-	-
Capital	-		-	-
Total	\$ 104,097	\$ 110,650	\$ 118,113	\$ 128,307
Total Positions	3	3	3	3

NOTE: The CAD Analyst position is funded in the 911 Special Revenue Fund.



**SHERIFF'S OFFICE**

**MISSION**

It is the mission of the Sheriff's Office to serve all persons within our jurisdiction by providing fair, efficient and impartial law enforcement and to perform our duties with respect and compassion. Our commitment is to the protection of life and property, the preservation of peace, order and safety, and the enforcement of local, state and federal laws with honesty and integrity while maintaining regard for human dignity and the individual rights of our citizens.

**GOALS**

- Improve employee retention through more competitive salaries
- Upgrade Radio Communications System to enhance officer safety
- Replace outdated Records Management System
- Continue to improve officer efficiency and fuel savings through in-car computers with air card connectivity to Sheriff's Office records
- Add an investigator to allow focus on illegal immigration, gangs, internet predators and financial crimes

**PRIOR YEAR ACCOMPLISHMENTS**

- Received grant for patrol rifles for officer safety
- Received Homeland Security Grant for "buffer zone" areas
- Started a volunteer program to tap into intellectual capital of retired persons
- Received 6<sup>th</sup> year grant funding for Domestic Violence Investigator
- Established 12-hour shifts in Communications to maximize use of personnel resources

**BUDGET HIGHLIGHTS**

A special Gangs Detective was added in the FY 2009 budget.

**WORKLOAD INDICATOR**

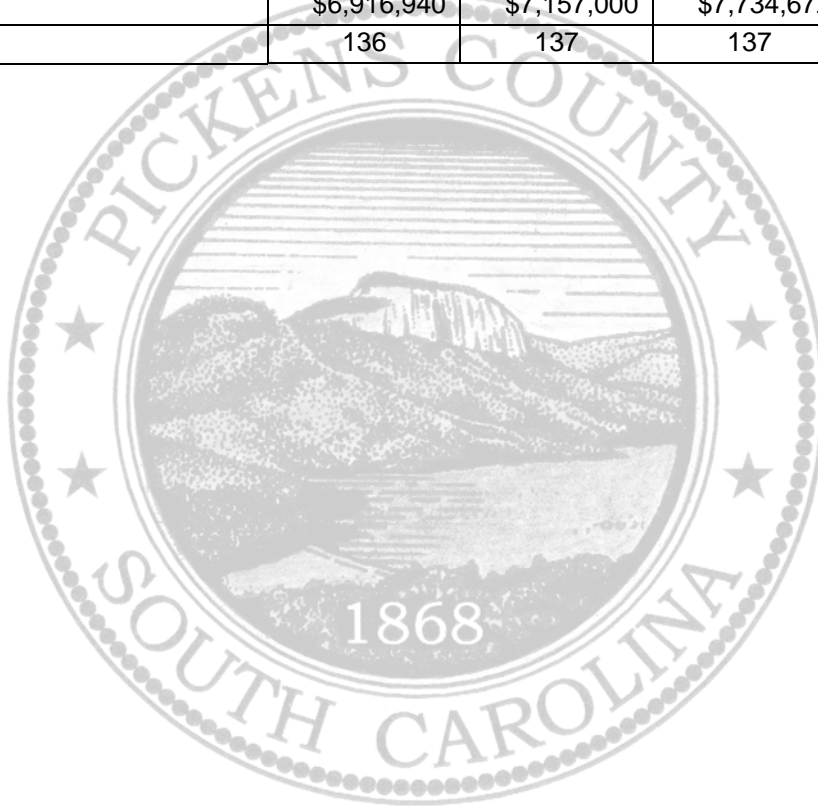
	<b>FY 2004 ACTUAL</b>	<b>FY 2005 ACTUAL</b>	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>
Calls for Law Enforcement Activity	44,635	47,223	45,906	49,299
911 Calls Received	34,166	36,726	37,014	38,249
Jail Bookings	3,894	4,304	4,293	4,244
Warrants Served or Attempted	6,120	5,430	5,203	4,626
Civil Papers Served or Attempted	4,320	4,533	4,808	4,882
Felony Criminal Offenses Reported	1,441	2,165	1,687	1,835

**PICKENS COUNTY**

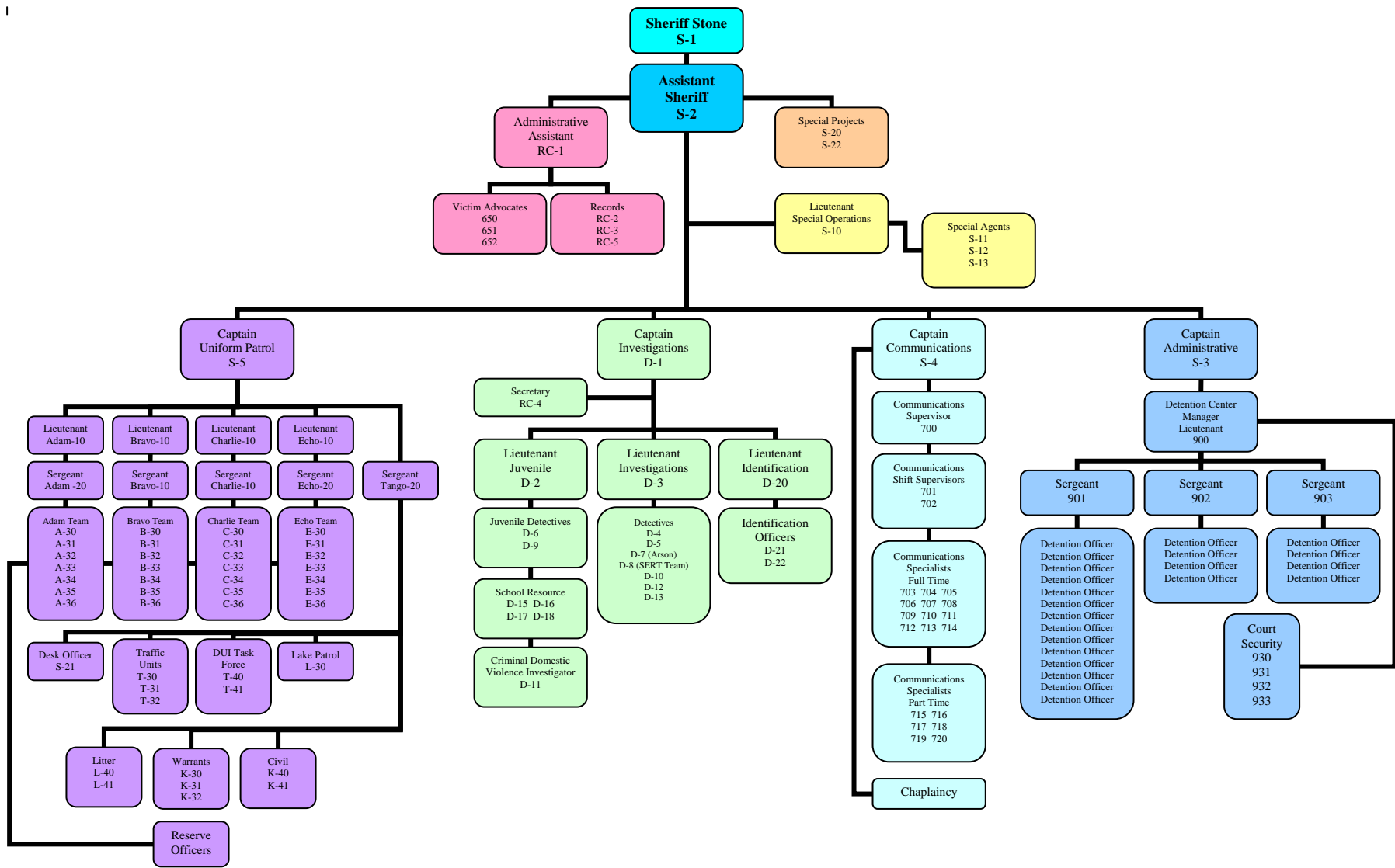
**SHERIFF'S OFFICE**

**DEPARTMENT SUMMARY**

	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 BUDGET</b>
Personnel Services	\$5,690,246	\$5,981,128	\$6,494,948	\$7,027,250
Supplies & Materials	762,666	782,591	842,588	1,409,405
Contractual Services	320,993	385,346	388,136	503,523
Other	860	2,580	3,250	3,250
Capital	142,176	5,355	5,750	101,000
Total	\$6,916,940	\$7,157,000	\$7,734,672	\$9,044,428
Total Positions	136	137	137	138



# PICKENS COUNTY



**EMERGENCY MANAGEMENT DEPARTMENT**

**MISSION**

The mission of the Emergency Management Department is to continue to plan for and maintain Emergency Operations Plans to cope with potential hazards, to provide training for all emergency response personnel to ensure professional emergency response capability to protect life and property, maintain a good working relationship with industry, ensure compliance with federal and state mandates that regulate Emergency Management and to conduct Emergency Operations Center and Field exercises to test staff capabilities and correct deficiencies.

**GOALS**

- Continue to maintain and update the Emergency Operations Plan, the Emergency Operations Center and the Mobile Command Vehicle with equipment that will improve operational capabilities to respond and orderly coordinate operations during emergencies within the county
- Continue to develop, equip and train COBRA teams and participate in local and state wide exercises to ensure the county has adequate capability to respond to any acts of terrorism
- Continue to update and maintain "Special Plans", i.e. Logistics Relief Supplies, Oconee Nuclear Station FEMA Graded Exercise, Resource Listing of Vendors, CERT Citizen Training and Special Needs Plans for Citizens
- Continue to develop Plans and Procedures for County Operations to assist citizens during a Pandemic Flu occurrence
- Continue to participate in the Federal Program, LEMPG, through the State Emergency Management. This program assists with ensuring the county is in compliance with state and federal regulations. This requires an annual program outline with quarterly reports on accomplishments. The LEMPG program provides operational reimbursement funding and Special Project Grants.
- Continue to promote and participate in the following exercises: Fixed Nuclear, Mass Casualty, Pandemic Flu, Haz Mat, COBRA, Tornado and Hurricane. Emergency Plans and procedures need to be tested and exercises provide these tests.

**PRIOR YEAR ACCOMPLISHMENTS**

- Using federal grants, upgraded the computers in the EOC to laptops
- Equipped the new Mobile Command Vehicle with additional radios, computer and cell phone to make the unit more operational
- Conducted 7 each NIMS 300 and 400 classes for personnel from all county services and departments
- Developed WebEOC Training Manual and conducted training for the EOC staff; expenses were covered by a federal grant
- Participated in Pandemic Flu Exercise, Hydro Dam Failure Exercise, Mass Casualty Exercise and State Hurricane Exercise

**BUDGET HIGHLIGHTS**

There are no significant changes in the FY 2009 budget.



**PICKENS COUNTY**

**EMERGENCY MANAGEMENT DEPARTMENT**

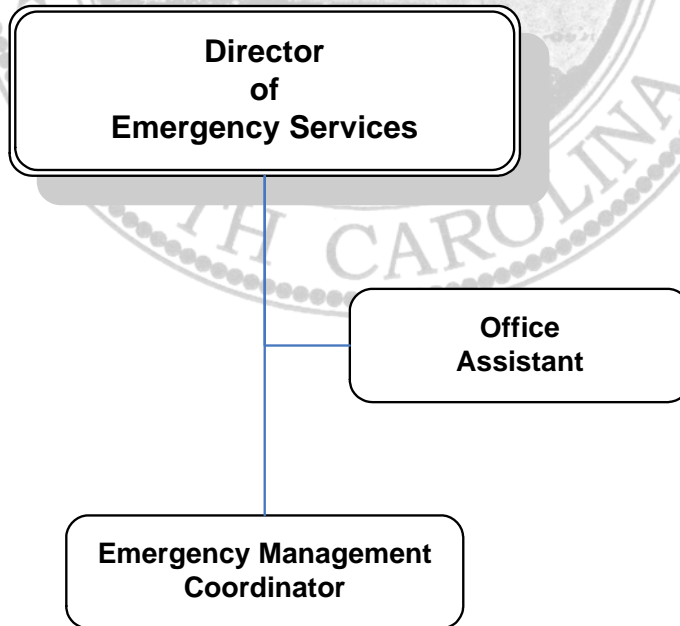
**WORKLOAD INDICATOR**

	<b>FY 2004 ACTUAL</b>	<b>FY 2005 ACTUAL</b>	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>
Vehicle accidents	551	366	466	329
EMS assistance	950	881	675	803
Rescues	6	1	8	5
Community Service Projects	120	135	110	153

**DEPARTMENT SUMMARY**

	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 BUDGET</b>
Personnel Services	\$ 131,604	\$ 136,623	\$ 145,101	\$ 144,904
Supplies & Materials	39,057	53,891	31,266	37,270
Contractual Services	16,961	23,424	54,230	73,712
Other	3,200	3,200	3,200	3,200
Capital	44,609	40,997	50,750	24,000
<b>Total</b>	<b>\$ 235,431</b>	<b>\$ 258,135</b>	<b>\$ 284,547</b>	<b>\$ 283,086</b>
<b>Total Positions</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

Note: The Office Assistant is paid 30 hours from the Fixed Nuclear Fund and 10 hours from Emergency Management Fund.



**PICKENS COUNTY**

**CORONER'S OFFICE**

**MISSION**

The mission of the Coroner's Office is to provide a timely, efficient and effective communication channel with the agencies involved in establishing the manner, cause and mechanism of death of the citizens of Pickens County. This will be done with caring, compassionate professionalism focusing on the needs of the loved ones involved.

**GOALS**

- To ensure that all sudden, suspicious, unexpected deaths are investigated to the fullest in a timely manner in order to free first responders for other duties
- To continue to participate in all available training to compliment our role in mass disaster planning
- To continue to plan for a free standing Coroner's Office and morgue to better serve the needs of the office and the community

**PRIOR YEAR ACCOMPLISHMENTS**

- Coroner received the DOVE AWARD from Life Point in recognition for his work in organ procurement.
- Coroner and Chief Deputy Coroner both received certificates in training in managing the aftermath of a major disaster.

**BUDGET HIGHLIGHTS**

There are no significant changes in the FY 2009 budget.

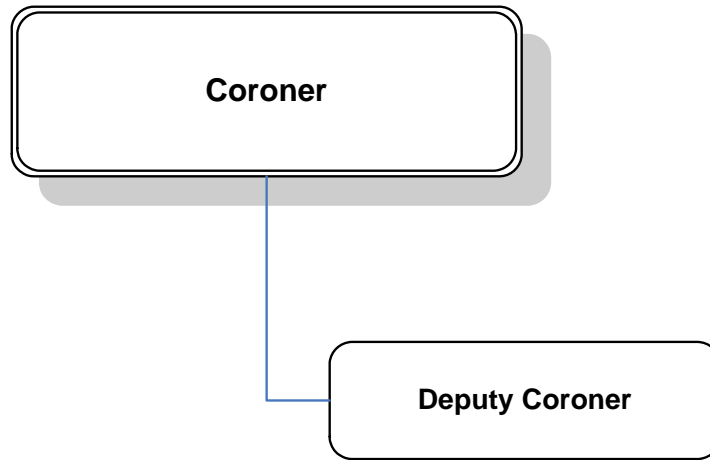
**WORKLOAD INDICATOR**

	<b>FY 2004 ACTUAL</b>	<b>FY 2005 ACTUAL</b>	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>
Death investigations	190	204	196	213
Autopsies authorized/performed	84	61	-	58
Toxicological Analyses (no autopsy done)	84	-	-	5
Burial Removal Transit Permits	235	214	200	189
Cremation Permits issued	96	114	165	143

**DEPARTMENT SUMMARY**

	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 BUDGET</b>
Personnel Services	\$ 56,665	\$ 59,519	\$ 63,696	\$ 66,803
Supplies & Materials	13,541	11,573	11,860	14,027
Contractual Services	75,842	68,431	86,549	85,988
Other	-	-	-	-
Capital	-	-	-	-
<b>Total</b>	<b>\$ 146,048</b>	<b>\$ 139,523</b>	<b>\$ 162,105</b>	<b>\$ 166,818</b>
<b>Total Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**CORONER'S OFFICE**



**PICKENS COUNTY**

**PRISON**

**MISSION**

The mission of the Prison is to provide a safe, secure and humane adult male County Prison Facility in compliance with South Carolina and Federal Codes of Laws.

**GOALS**

- Provide a stable inmate work force for county departments that utilize inmate labor
- Provide rehabilitation and self-improvement opportunities for inmates
- Promote professional excellence, fiscal responsibility and self-sufficiency

**PRIOR YEAR ACCOMPLISHMENTS**

- Basic computer program, GED program and Work Keys classes have proven to be extremely successful with an average of 35 inmates participating monthly.

**BUDGET HIGHLIGHTS**

There are no significant changes in the FY 2009 budget.

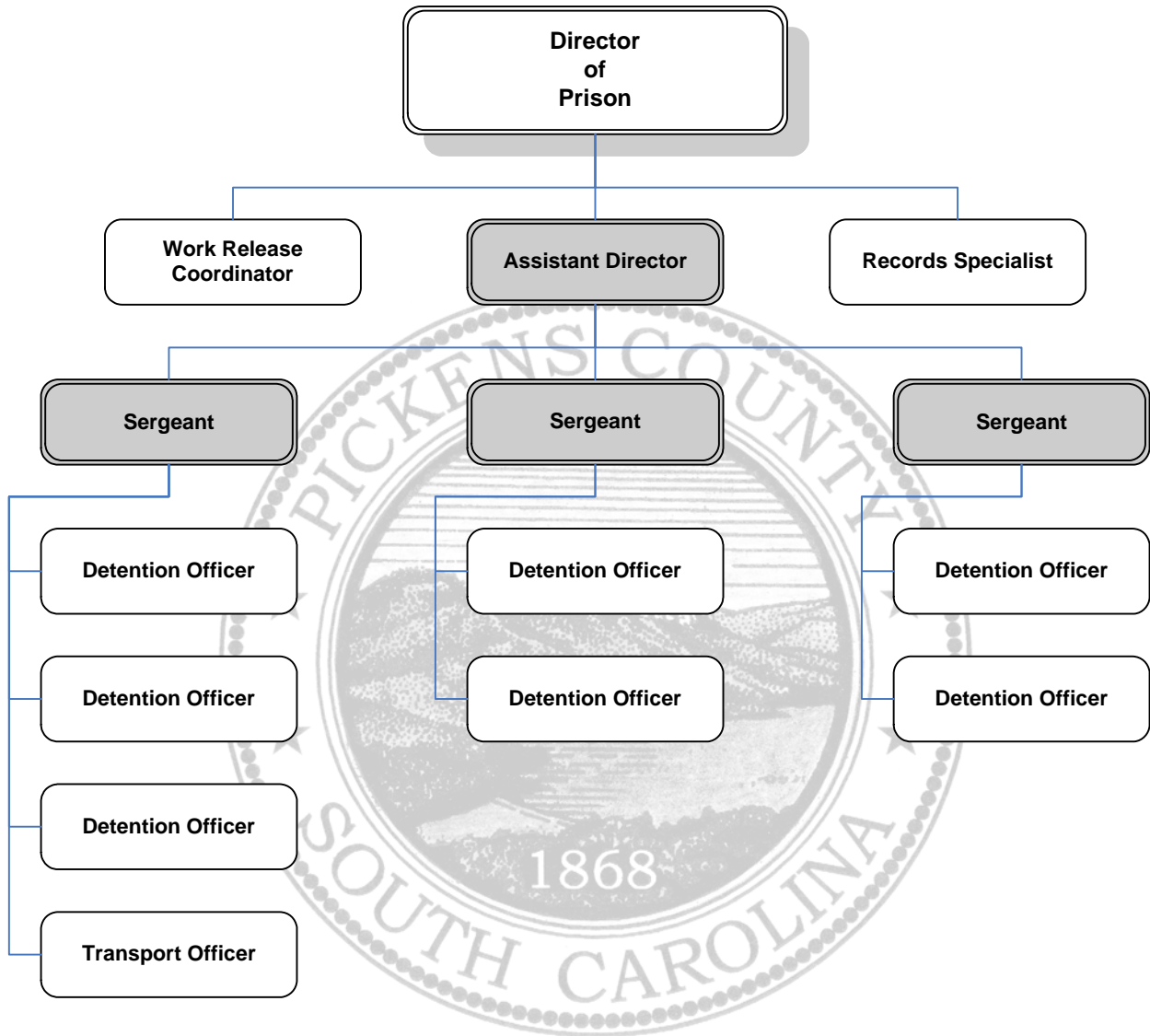
**WORKLOAD INDICATOR**

	<b>FY 2004 ACTUAL</b>	<b>FY 2005 ACTUAL</b>	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>
County Inmates received	552	541	645	684
State Inmates received	40	19	7	2
Inmates released (time served)	345	317	399	447
Inmates paid out	203	184	208	211
State Inmates paroled	14	6	0	4
State Inmates transferred to SCDC	29	9	7	2
Inmates escaped	4	4	0	2
Inmates apprehended	4	4	0	2
Work Release Inmates	46	75	68	27
Inmates transferred to LEC	8	541	0	0

**DEPARTMENT SUMMARY**

	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 BUDGET</b>
Personnel Services	\$ 652,382	\$ 705,121	\$ 730,229	\$ 786,300
Supplies & Materials	254,456	255,203	278,766	303,920
Contractual Services	103,964	108,387	114,600	134,649
Other	-	-	-	-
Capital	-	-	-	70,800
<b>Total</b>	<b>\$1,010,802</b>	<b>\$1,068,710</b>	<b>\$1,123,595</b>	<b>\$1,295,669</b>
<b>Total Positions</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>

PRISON



**PICKENS COUNTY**

**EMERGENCY MEDICAL SERVICES DEPARTMENT**

**MISSION**

The mission of the EMS Department is to respond to the pre-hospital medical needs of county citizens and visitors with highly trained, compassionate Emergency Medical Technicians and Paramedics who deliver prompt, efficient and appropriate care during emergency and non-emergency situations and to assist in educating citizens about EMS.

**GOALS**

- Add additional personnel, where needed, to enhance operations and improve patient care outcome
- Enhance interoperable communications through continued support of 800 mhz equipment
- Upgrade/enhance technology to better streamline communications with hospitals and billing

**PRIOR YEAR ACCOMPLISHMENTS**

- Council funded an additional substation and ambulance in the Pope Field area of Easley
- Completed a 5 year project of upgrading to 12-lead heart monitors on all units

**BUDGET HIGHLIGHTS**

- Eliminated 2 Wheelchair Transport Positions

**WORKLOAD INDICATOR**

	<b>FY 2004 ACTUAL</b>	<b>FY 2005 ACTUAL</b>	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>
Pickens Ambulance calls	2,150	2,201	2,054	2,113
Easley Ambulance calls	4,699	4,956	5,169	5,302
Liberty Ambulance calls	1,638	1,711	1,597	1,652
Central Ambulance calls	1,675	1,721	1,545	1,707
Dacusville Ambulance calls	736	728	767	764
Holly Springs Ambulance calls	693	615	579	616
Six Mile Ambulance	-	178	897**	945
Non-Emergency Units	1,627	1,681	1,660	1,471
Wheelchair Van calls	961	1,173	1,071	*

\*Wheelchair service disbanded due to Medicaid rules

\*\*First complete year of operation

**DEPARTMENT SUMMARY**

	<b>FY 2006 ACTUAL</b>	<b>FY 2007 ACTUAL</b>	<b>FY 2008 BUDGET</b>	<b>FY 2009 BUDGET</b>
Personnel Services	\$3,424,794	\$3,622,049	\$4,062,931	\$4,088,251
Supplies & Materials	266,831	289,051	289,662	340,290
Contractual Services	132,020	132,033	173,106	172,542
Other	-	-	-	-
Capital	23,820	51,353	537,240	22,000
<b>Total</b>	<b>\$3,847,465</b>	<b>\$4,094,487</b>	<b>\$5,062,939</b>	<b>\$4,623,083</b>
<b>Total Positions</b>	<b>86</b>	<b>88</b>	<b>87</b>	<b>85</b>

EMERGENCY MEDICAL SERVICES DEPARTMENT

